



A division of OB/GYN Affiliates ("OBGA")

Appointment Policy

Each time a patient misses an appointment without providing proper notice, another patient is prevented from receiving care. Therefore, The Colorado Women's Health Center reserves the right to charge a fee of \$50.00 for all missed **appointments** ("no shows") and appointments which, absent a compelling reason, are not cancelled with a 24-hour advance notice.

"No Show" fees will be billed to the patient. This fee is not covered by insurance, and must be paid prior to your next appointment. Multiple "no shows" in any 12-month period may result in termination from our practice.

If a patient is 10 minutes or more late for an appointment, the appointment may need to be rescheduled for another time or day. You may be given the option to wait for another appointment time on the same day if one is available.

Thank you for your understanding and cooperation as we strive to best serve the needs of all our patients.

By signing below, you acknowledge that you have received this notice and understand this policy.

Printed Name

Date

Signature